

## How to Mark Lessons Complete from Class Connects

In your LC account, you will choose “Courses” from the list at the top, and then choose “Literature & Comprehension – ELA Orange Summit” for Reading classes and “Math+ Orange” for Math classes:

The screenshot shows the Class Connects interface for a user named 'K12 DEMO VA'. The top navigation bar includes 'Second Grade Scho...' with a dropdown arrow, and tabs for 'Schedule', 'Courses' (highlighted with a red circle), and 'More' with a dropdown arrow. Below the navigation bar is a table of courses. The 'Courses' tab is selected, and three courses are listed: 'Math Plus Orange', 'Language Arts Orange - Handwriting', and 'Language Arts Orange - Literature and Comprehension'. The 'Math Plus Orange' and 'Language Arts Orange - Literature and Comprehension' rows are circled in red. The 'Math Plus Orange' row shows a progress bar and a completion percentage of 7.0%. The 'Language Arts Orange - Handwriting' row shows a progress bar and a completion percentage of 4.0%. The 'Language Arts Orange - Literature and Comprehension' row shows a progress bar and a completion percentage of 2.0%. The left sidebar contains navigation options: 'MY STUDENTS', 'MY SCHEDULE', 'ATTENDANCE' (with a count of 2090), and 'ANNOUNCEMENTS'.

Course Name	Progress	Completion Percentage
Math Plus Orange	<div style="width: 7.0%;"></div>	7.0%
Language Arts Orange - Handwriting	<div style="width: 4.0%;"></div>	4.0%
Language Arts Orange - Literature and Comprehension	<div style="width: 2.0%;"></div>	2.0%

Scroll down and click on Literature & Comprehension for Reading classes. Make sure you click on “Unit List” on the left, so you can see the list of units. This is how you go out of order to mark a lesson complete. For this example, we are using Cam Jansen, which is Unit 21, Lesson 1:




## Second Grade's Courses: Language Arts Orange | Literature and Comprehension

The screenshot displays a course management interface. On the left is a purple sidebar with a 'Unit List' section. The 'Unit List' is circled in red. Below it, a list of units is shown, with '21: Cam Jansen' also circled in red. The main content area is titled 'Unit 1: Furry Friends' and has a 'Current Lesson' label. It features four tabs: 'Lesson List', 'Materials', 'Advance Prep', and 'Objectives'. The 'Lesson List' tab is active, showing four lessons, each with a 'Complete' status and an 'Online' icon.

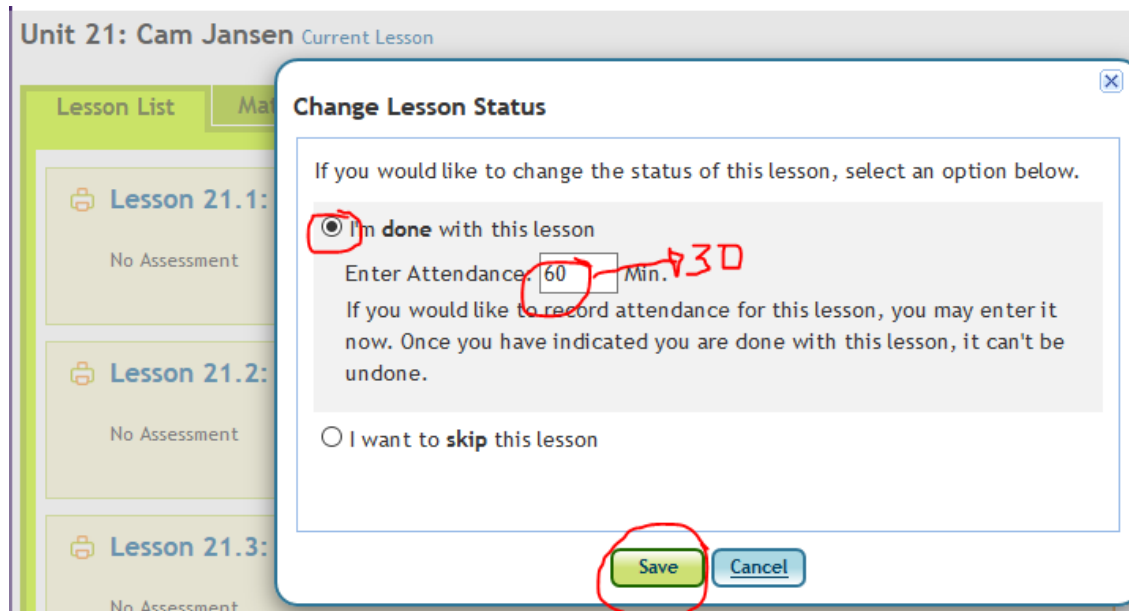
Lesson	Status	Online
Lesson 1.1: Course Introduction	Complete	Online
Lesson 1.2: Introduce "The Lion and the Fox"	Complete	Online
Lesson 1.3: Review "The Lion and the Fox"	Complete	Online
Lesson 1.4: Introduce "The Hound and the Hare"	Complete	Online

For the Cam Jansen lessons, which for SY2020-21 are being taught the week of September 14, you must scroll down to Unit 21. Click on “Unit 21: Cam Jansen.” For the first lesson, which completes Unit 21, Lesson 1, you will click on the empty green circle beside “Not Complete.”

## Unit 21: Cam Jansen Current Lesson

Lesson List	Materials	Advance Prep	Objectives
 <b>Lesson 21.1: Introduce Cam Jansen: The Mystery of the Stole...</b>			<input type="radio"/> Not Complete
No Assessment			 Online
 <b>Lesson 21.2: Explore Cam Jansen: The Mystery of the Stolen ...</b>			<input type="radio"/> Not Complete
No Assessment			 Online
 <b>Lesson 21.3: Explore Cam Jansen: The Mystery of the Stolen ...</b>			<input type="radio"/> Not Complete
No Assessment			 Online
 <b>Lesson 21.4: Review Cam Jansen: The Mystery of the Stolen D...</b>			<input type="radio"/> Not Complete
No Assessment			 Online

This pops up some options: "I'm done with this lesson" OR "I want to skip this lesson." If your student attended AND PARTICIPATED in class, then you will click on the button beside "I'm done with this lesson." Classes are only 30 minutes long, so **you will need to edit the default attendance** from 60 minutes to 30 minutes.



Confirm your changes. You have now marked the lesson complete, AND accounted for the class connect attendance. You do not need to edit the daily attendance again. Thank you for your student's attendance and participation! 😊

